

Mcdonald, Lena (DHR)

From: Lipford, Elizabeth (DHR)
Sent: Monday, November 02, 2015 11:12 AM
To: sco@e-mc2.org
Cc: Wagner, Marc (DHR); Mcdonald, Lena (DHR)
Subject: Tavern at Old Church draft nomination
Attachments: 082-5403_Plains_Mill_2013_NRHP_FINAL.DOC; 011-0058_GW_Rader_House_2014_NRHP_FINAL.DOC

Dear Sue,

I have recently rejoined the staff of the Department of Historic Resources in a part-time capacity to assist Marc Wagner in the Eastern Regional Preservation Office. In the past, when I was employed full-time by DHR, I worked extensively with the Survey and Register programs. I am familiar with your wonderful property and am excited that you are pursuing listing on the Virginia Landmark and National Registers. Marc has asked me to take a look at your draft and provide you with some feedback.

You are off to a good start with your organization, draft narrative description and historic narrative. This is a very interesting property that has several significant facets of history associated with it. We want to make sure the nomination captures all of these. Based on our evaluation of your Preliminary Information Form (PIF), we would like you to work within the following framework:

Level of significance: Statewide

Period of Significance: c.1750-c.1890 (reflects the time of the church through its last use as a tavern)

National Register Criteria: A and C

Areas of Significance: Exploration/Settlement (early site of church), Commerce (use as a tavern), Military (Civil War activity on and around the property), Ethnic Heritage-African American (because of the probable slave quarter surviving on the property) and Architecture (Good example of Federal Period architecture with high historic integrity).

Because of the number of resources on the property the National Park Service will consider it a historic district. It does not change anything about how the nomination is processed, however, it should be reflected in the name as the *Tavern at Old Church Historic District*.

Section 7 of the nomination includes a summary statement of the property followed by a detailed description of the primary resources, the setting and the secondary resources. It is best to tackle the detailed description by starting with the primary resource and going from the ground up (i.e. foundation to roof) and from the exterior to the interior. This should be followed by detailed descriptions of the secondary resources. At the end of section 7 you should have a paragraph subtitled *Archaeological Potential* where you describe probable below ground resources.

Section 8 of the nomination includes a clear statement of significance followed by a narrative history that incorporates all of the areas of significance listed above. Generally, it should be chronological starting with the first occupancy of the site. I suggest you start with it being the site of a mid-17th century church (Exploration/Settlement), followed by the establishment of the tavern. Once you begin your narrative about the tavern you can organize your narrative by architectural significance, commerce, ethnic heritage and military.

Please take a look at the very helpful resources on the DHR website. These resources will guide you through the process of writing a nomination report. I suggest the following for starters, which can be found on the DHR webpage under **Historic Registers: Register Guidance and Training Materials:**

For Owners of Historic Properties:

How to Research Your Historic Virginia Property

Technical Guidance – How to Prepare Nominations:

Register Nomination Checklist

Helpful Web Links:

National Register Publications:

How to Complete the National Register Form (Bulletin 16A)

Please pay particular attention to the National Register publication, *How to Complete the National Register Form (Bulletin 16A)*, as it is your step-by-step instruction book for each section of the actual form.

Finally, attached are a few sample nominations that may be helpful to take a look at.

Please let us know how we can be of further assistance. I look forward to working with you!

Sincerely,

Elizabeth Hoge Lipford